



# **AGENDA**

## **ANNUAL GENERAL MEETING**

### **Trans Canada Yellowhead Highway Association**

Saturday May 1, 2010

Prince George Civic Centre

Prince George, British Columbia

1:45 – 3:45 p.m.

CHAIR, President Alan Cayford

#### **1. CALL TO ORDER**

Al Cayford called the meeting to Order at 1:45. A quorum was confirmed.

#### **2. ADOPTION OF AGENDA**

##### **MOTION**

Moved/Seconded ... Hollier/Dubois - that the Agenda be approved as circulated CARRIED

#### **3. ADOPTION OF MINUTES FROM MAY 9, 2009 ANNUAL GENERAL MEETING**

##### **MOTION**

Moved/Seconded ... Clarke/Coleman - that the Minutes of the 2009 AGM held May 9 2009 be approved as circulated CARRIED

#### **4. RECEIVE MINUTES FROM THE EXECUTIVE COMMITTEE**

##### **MOTION**

Moved/Seconded ... Odishaw/Dubois - that the Minutes from the Executive be approved as circulated - CARRIED

#### **5. OUTGOING BOARD OF DIRECTORS' REPORT**

##### **1. President's Report**

- a. Al Cayford presented a verbal report.
- b. A recap of the discussions at the Outgoing Board meeting was provided.
- c. President Cayford expressed thanks to the Board and contract staff for their support and effort through the year.

##### **2. Activities Report & Report on 2009 Resolutions**

- a. The Activities Report was distributed.
- b. Don Grimble, Acting Executive Director, outlined some highlights of which a key is maintaining our membership base and looking at ways in which to enhance it.
- c. The new operational plan was reviewed noting the shift to an e-model to maximize resources.
- d. The transitional period will have budget implications due to some one-time costs but the longer term picture is positive as savings will begin to accrue.
- e. The new staffing arrangement, from employee staffing to contracted staff, was discussed.

##### **MOTION**

Moved/Seconded ... Coleman/Benson – to accept the Activities Report as presented.  
CARRIED

#### **6. ACCEPTANCE OF THE 2009 AUDITED FINANCIAL STATEMENTS**

1. Cayford provided some general comments noting that the finances of the Association are in good shape and better than the previous year.

2. The Financial Statements were reviewed and discussed.
3. Points discussed included:
  - a. The previous deficit of approximately \$36,000 was addressed and this current year is effectively a break-even year. Some of this was done through costs savings and these will increase once the change over to the new premises with a new services arrangement which will be on an as-required/incremental basis.
  - b. Change in equipment expenditure reporting was explained.
  - c. The YellowheadIT program with respect to anticipated revenue was discussed. The agreement with Tanner Young is a rolling Four Year agreement in which there would be profit accruing after original costs are recovered. The program has now grown to a point that we are now in a position to receive revenue, the first of which has been received.

**MOTION**

Moved/Seconded ... Roy/Cherney – to accept the Financial Statements as presented.  
CARRIED

**7. SPECIAL RESOLUTION #1001– AMENDMENT TO THE BYLAWS**

1. The need for the amendment, which is primarily a cost saving measure, was explained by Al Cayford.
2. Discussion included clarification of this amendment in terms of acceptance in other Provinces and it was reported that this change would not be an issue.
3. Savings would be approximately \$2,500.00

**MOTION**

Moved/Seconded ... Latimer/Clarke – to accept all Bylaw Amendments as proposed. CARRIED

**8. APPOINTMENT OF ACCOUNTANT FOR 2010 ( if special resolution is adopted)**

1. **MOTION**

Moved/Seconded ... Wright/Coleman to appoint Dorward & Company as our accountants for 2010. CARRIED

**9. ELECTION OF PRESIDENT-ELECT**

1. Al Cayford noted that according to the rotating schedule the next President-Elect would be from the Province of Manitoba.

**MOTION**

Moved/Seconded ... Cherney/Lacoste – that Wayne Hollier be nominated as President-Elect for the 2010-2011 term.

**MOTION**

Moved/Seconded ... Jamieson/ Dubois – that nominations cease. CARRIED

2. There being no further nominations Wayne Hollier was acclaimed as President-Elect for the 2010-2011 term.

**10. PROVINCIAL CAUCUS REPORTS**

1. **British Columbia**

- a. VP Harvey Clarke gave a verbal report.
- b. Issues discussed included:
  - i. Highway line painting
  - ii. Airport expansion/realignment at Smithers
  - iii. Rumble strips on shoulders
  - iv. Selection of contractors
  - v. Beaver ponds encroaching the highway
  - vi. Bicycle lane on shoulders

- vii. Lowering of speed limit in certain sections
- c. Directors elected are:
  - i. With one Year left on their term (to 2010-2011):
    - 1. Lorne Benson, Lorraine Martin, Ralph Roy
  - ii. For a two year term (to 2011-2012):
    - 1. Harry Kroeker, Ken Starchuk, Pieter Weeber
  - iii. Vice President elected is Lorne Benson

## 2. Saskatchewan

- a. VP Dubois presented a verbal report.
- b. Elected Directors are:
  - i. With one year left on their term (to 2010-2011):
    - 1. Bev Dubois, Bill Halewich
  - ii. For a two year term (to 2011-2012):
    - 1. Chris Odishaw, Alan Cayford
  - iii. Bev Dubois will continue as Vice President
- c. Highlights of the Caucus meeting included:
  - i. Saskatchewan River crossing in South Saskatoon
  - ii. Saskatchewan River crossing in North Saskatoon
  - iii. Clarification will be forwarded to the TCYHA office concerning membership arrangement between the Battlefords, Town of Battleford, City of North Battleford. RM's, tourism organizations and local Chamber
  - iv. Sask Power peak-load and Northlands Power plants as well as oilsands projects impact on Highway 16 especially at the Battlefords interchange with Hwy 4 where there is an existing bottleneck which will be exacerbated with these projects
  - v. Twinning of highway 16 between Saskatoon and Yorkton and the Provinces response of their current focus on twinning hwy 11 to Prince Albert. Discussion on the need for a Resolution to be re-newed
  - vi. Highway 16 east of Lloydminster now complete and focus now on the bypass
  - vii. Need for increased marketing strategies to increase awareness and education of the Association
  - viii. Bev Dubois, on behalf of the Saskatchewan Caucus, extended appreciation to Alan Cayford as the outgoing President for the excellent job in his year
  - ix. It was suggested that there should be a formal review of Resolutions annually; Government responses are directed to the Executive Committee who then pass those on to the Board. It was also noted that the response from Government on any resolution should be communicated to the membership. The new e-office direction will facilitate this.

## 3. Manitoba

- a. VP Hollier presented a verbal report
- b. Directors elected are:
  - i. Vice President is Duane Lacoste
  - ii. Directors for a one year term (to 2010-2012):
    - 1. Duane Lacoste, Wayne Hollier
  - iii. For a two year term (to 2011-2012):
    - 1. Merrill Kiliwinik, Ken Cherney
  - iv. It was noted that an election is forthcoming and these may be subject to those election results. Some Directors who are either not re-elected or choose not to run would be prepared to finish their terms by taking out an individual membership.

- v. Apologies from ADM Lance Vigfusson and the Minister for not being able to attend the conference; this was due to budget tightening.
- vi. Membership of Portage La Prairie and Winnipeg still being discussed.
- vii. Manitoba confirmed they will host the 2012 Annual Conference and AGM as per the rotation schedule.
- viii. Billboard at the Hwy 16 and 1 exchange by Portage La Prairie is being looked at. Price for refurbishing has been estimated at up to \$10,000; Saskatoon will be approached for possible cost-sharing with the Manitoba Caucus. The importance of Saskatoon as a destination was noted.
- ix. Resolution brought forward from the Caucus meeting as follows through a Motion presented by Hollier and Seconded by Cherney that a reexamination of current corridor distances and associate membership be referred to the Executive Committee and brought forward to the Mid Term Board meeting. Some background on this was presented noting the uniqueness of the situation in Manitoba. The exception of there being only one major road that connects to the Yellowhead qualifying a municipality for membership was explained. Tabled to the Resolutions Sessions of the Agenda

#### 4. Alberta

- a. Clint McCullough reported on behalf of VP Caterina
- b. Directors elected are:
  - i. Vice President is Tony Caterina
  - ii. For a two year term (to 2011-2012):
    - 1. Clint McCullough, Richard Coleman, Greg Pasychny, Rico Damota
  - iii. For a one year term (to 2010-2011):
    - 1. Tony Caterina, Miles Latimer; Linda Osinchuk (with Vic Bidzinski prepared to take over when Linda is elected Mayor)
  - iv. Issues discussed included:
    - 1. Kitscoty interchange
    - 2. Highway 36 crossing, land acquisition
    - 3. highway signing consistency in branding (also discussion on quality of signs such as diamond-grade).
    - 4. Range Road 224 intersection

#### 5. MOTION

Moved/Seconded ... Cherney/Hutchinson – to accept the Caucus Reports as presented which includes the election of Directors and Vice Presidents. CARRIED

### 11. RESOLUTIONS SESSION – Conducted by on behalf of Linda Osinchuk, Resolutions Committee Chair

#### 1. Resolutions Caucus Initiated

##### a. MOTION (Resolution #10-01)

- 1. Moved/Seconded ... Dubois/ Odishaw - Administration follow up with respect to the Resolution from Saskatchewan concerning the twinning of Hwy 16 between Saskatoon and Yorkton and make continued representation concerning this twinning. CARRIED

##### b. MOTION (Resolution #10-02)

- 1. Moved/Seconded ... Hollier/Cherney – that the question of reexamination of the current corridor distances and association memberships be referred to the Executive Committee for consideration and report back at the Mid Term meeting. CARRIED

##### c. MOTION (Resolution #10-03)

- 1. Moved/Seconded ... Hutchinson/Latimer – Be Resolved that the Trans Canada Yellowhead Highway Association lobby the Federal Minister of

Transportation and the Provincial Highway Ministry to provide 100% funding for the development of grade separation at the intersection of Highway 16 and Secondary Highway 897. CARRIED

d. **MOTION (Resolution #10-04)**

1. Moved/Seconded ... Benson/McCullough – that the TCYHA support the position of the communities affected by the proposed change in BC Ferries schedule.

e. **Branding**

1. The Highway Development Committee will investigate the consistency of branding of signage and report back once said investigation has been concluded.

2. **Resolution Discussion of Cost Sharing of Highway accesses**

a. **MOTION (Resolution #10-05)**

1. Moved/Seconded ... Latimer/Coleman – to direct the Board to do more research on the cost sharing of highway accesses and report back to the Board once completed. CARRIED

**12. PREVIOUS BUSINESS**

1. No previous business

**13. NEW BUSINESS**

1. No new business

**14. ADJOURNMENT**

1. Moved/Roy – that the meeting be Adjourned. CARRIED; meeting adjourned at 3:45PM

Minutes prepared from the audio recording by John Wojcicki